

UNITED STATES GOVERNMENT  
M E M O R A N D U M  
METROPOLITAN CORRECTIONAL CENTER  
New York, NY 10007



August 02, 2019

REPLY TO  
ATTN OF: [REDACTED], M/W Operations Lieutenant

SUBJECT: Daily Activity Report

TO: [REDACTED], Warden  
[REDACTED], Associate Warden (O)  
[REDACTED], Associate Warden (P)  
[REDACTED], Executive Assistant  
[REDACTED], Captain  
Lieutenants  
Departments Heads

Daily Activity as communicated or documented by the Operations Lieutenant for August 01, 2019, was received and/or reviewed. The following information was noted.

**Morning Watch Shift:**

Lt. [REDACTED] reported food slots on unit 5-South unsecured. Numerous food slots were unable to be secured, due to, hinge malfunction or inmates stuffing locking mechanism with paper/plastic spoons. This is an ongoing problem, which has been reported previously via email upon being discovered on various other units. Open food slots presents a grave safety and security risk to staff operating the housing units especially on Morning Watch when we have a limited amount of staff available to respond to emergencies and no medical personnel. I/M's [REDACTED] [REDACTED], placed on the Special Housing Unit Pend SIS.

**Day Watch Shift:**

Lt. [REDACTED] reported I/M's [REDACTED] (Code #113), [REDACTED] (Code #108), [REDACTED] (Code #331), [REDACTED] (Code #312), placement on the Special Housing Unit. Correctional assignments 3-Sally Officer, SHU #4, 10-South #2, unassigned, due to, a shortage of staff.

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**Evening Watch Shift:**

Lt. [REDACTED] reported I/M [REDACTED] (Pend Class) placement on the Special Housing Unit. Correctional assignments Internal #2, SHU #4, unassigned, due to, a shortage of staff.

**INMATES IN OUTSIDE HOSPITAL/SUICIDE WATCH/FURLOUGH/DRY CELL:**

I/M [REDACTED] at Local Hosp. w/USMS Guards

I/M [REDACTED] on Psych Obs. w/inmate companion

**NEW ADMISSIONS TO MCC New York:**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**RELEASED FROM MCC NEW YORK:**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**ADMISSIONS TO THE SPECIAL HOUSING UNIT:**

[REDACTED] (Pend SIS)  
[REDACTED] "  
[REDACTED] "  
[REDACTED] (Code #113)  
[REDACTED] (Code #108)  
[REDACTED] (Code #331)  
[REDACTED] (Code #312)  
[REDACTED] (Pend Class)

**TOTAL NUMBER OF CELLS IN SHU THAT ARE PRESENTLY TRIPLE BUNKED:**

None

**MISSING FIRE AND SECURITY REPORT:**

SIS Office  
Video Monitoring  
Attorney Conference  
2 Sallyport  
Central Tool Room  
Recreation  
Education  
Facilities Shops

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MISSING EQUIPMENT INVENTORY FORM:

Lobby  
2 Sallyport  
Roof Recreation

THE FOLLOWING LEAVE WAS UTILIZED:

FURLOUGH: 00

ANNUAL LEAVE: 08

SICK LEAVE: 08

OFFICIAL TIME: 01

SUSPENSION: 01

FFLA: 00

FMLA: 00

COP: 03

AWOL: 09

ADVANCE LEAVE: 00

LWOP: 00

ADMIN LEAVE: 00

COMP TIME: 00

TRAINING: 00

GLYNCO: 00

LWOP (M) : 03

TOA: 00

EPO: 00

TRAVEL: 00

THE FOLLOWING OVERTIMES WERE HIRED:

E-1 OVERTIME:

Number of staff = 26

Hours = 189.30

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Number of staff = 03                      Hours = 18.30

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Number of Staff = 02                      Hours = 10.00

Number of Staff = 00                      Hours = 00.00

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Number of Staff = 00                      Hours = 00.00

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Number of Staff = 00                      Hours = 00.00

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Number of Staff = 00                      Hours = 00.00

08-01-2019 / 12:00 AM

TOTAL:	763
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