



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G**



**DATE: 08/08/2019**

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>13</sup>	12 <sup>15</sup>	[REDACTED]	12:00-12:30 AM				4:00-4:30 PM	4 <sup>05</sup>	4 <sup>06</sup>	[REDACTED]
12:30- 1:00 AM	12 <sup>45</sup>	12 <sup>46</sup>	[REDACTED]	12:30- 1:00 AM				4:30-5:00 PM	4 <sup>32</sup>	4 <sup>32</sup>	[REDACTED]
1:00-1:30 AM	1 <sup>14</sup>	1 <sup>15</sup>	[REDACTED]	1:00-1:30 AM				5:00-5:30 PM	5 <sup>05</sup>	5 <sup>06</sup>	[REDACTED]
1:30-2:00 AM	1 <sup>53</sup>	1 <sup>54</sup>	[REDACTED]	1:30-2:00 AM				5:30-6:00 PM	5 <sup>36</sup>	5 <sup>36</sup>	[REDACTED]
2:00-2:30 AM	2 <sup>19</sup>	2 <sup>20</sup>	[REDACTED]	2:00-2:30 AM				6:00-6:30 PM	6 <sup>01</sup>	6 <sup>01</sup>	[REDACTED]
2:30-3:00 AM	2 <sup>36</sup>	2 <sup>37</sup>	[REDACTED]	2:30-3:00 AM				6:30-7:00 PM	6 <sup>34</sup>	6 <sup>34</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>09</sup>	3 <sup>12</sup>	[REDACTED]	3:00-3:30 AM				7:00-7:30 PM	7 <sup>01</sup>	7 <sup>01</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>35</sup>	3 <sup>36</sup>	[REDACTED]	3:30-4:00 AM				7:30-8:00 PM	7 <sup>34</sup>	7 <sup>34</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>23</sup>	4 <sup>24</sup>	[REDACTED]	4:00-4:30 AM				8:00-8:30 PM	8 <sup>00</sup>	8 <sup>01</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>44</sup>	4 <sup>45</sup>	[REDACTED]	4:30-5:00 AM				8:30-9:00 PM	8 <sup>35</sup>	8 <sup>35</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>09</sup>	5 <sup>11</sup>	[REDACTED]	5:00-5:30 AM				9:00-9:30 PM	9 <sup>03</sup>	9 <sup>03</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>40</sup>	5 <sup>41</sup>	[REDACTED]	5:30-6:00 AM				9:30-10:00 PM	9 <sup>36</sup>	9 <sup>35</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>21</sup>	6 <sup>22</sup>	[REDACTED]	6:00-6:30 AM				10:00-10:30 PM	10 <sup>06</sup>	10 <sup>07</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>34</sup>	6 <sup>35</sup>	[REDACTED]	6:30-7:00 AM				10:30-11:00 PM	10 <sup>32</sup>	10 <sup>32</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>01</sup>	7 <sup>02</sup>	[REDACTED]	7:00-7:30 AM				11:00-11:30 PM	11 <sup>06</sup>	11 <sup>06</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>32</sup>	7 <sup>33</sup>	[REDACTED]	7:30-8:00 AM				11:30-12:00 PM	11 <sup>34</sup>	11 <sup>34</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 a.m. – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

**CONFIDENTIAL**

SDNY\_00011242

EFTA00034516

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H

DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>15</sup>	12 <sup>17</sup>	[REDACTED]	3:00-8:30 AM				4:00-4:30 PM	4 <sup>06</sup>	4 <sup>07</sup>	[REDACTED]
12:30- 1:00 AM	12 <sup>46</sup>	12 <sup>47</sup>	[REDACTED]	8:30- 9:00 AM				4:30-5:00 PM	4 <sup>30</sup>	4 <sup>31</sup>	[REDACTED]
1:00-1:30 AM	1 <sup>15</sup>	1 <sup>16</sup>	[REDACTED]	9:00-9:30 AM				5:00 -5:30 PM	5 <sup>07</sup>	5 <sup>08</sup>	[REDACTED]
1:30-2:00 AM	1 <sup>54</sup>	1 <sup>55</sup>	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM	5 <sup>27</sup>	5 <sup>38</sup>	[REDACTED]
2:00-2:30 AM	2 <sup>20</sup>	2 <sup>21</sup>	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM	6 <sup>00</sup>	6 <sup>00</sup>	[REDACTED]
2:30-3:00 AM	2 <sup>37</sup>	2 <sup>38</sup>	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM	6 <sup>35</sup>	6 <sup>35</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>11</sup>	3 <sup>13</sup>	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM	7 <sup>00</sup>	7 <sup>00</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>30</sup>	3 <sup>37</sup>	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM	7 <sup>35</sup>	7 <sup>35</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>24</sup>	4 <sup>25</sup>	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM	8 <sup>00</sup>	8 <sup>00</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>45</sup>	4 <sup>46</sup>	[REDACTED]	12:30- 1:00 PM				8:30- 9:00 PM	8 <sup>36</sup>	8 <sup>36</sup>	[REDACTED]
5:00 -5:30 AM	5 <sup>11</sup>	5 <sup>13</sup>	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM	9 <sup>02</sup>	9 <sup>02</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>41</sup>	5 <sup>42</sup>	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM	9 <sup>36</sup>	9 <sup>36</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>20</sup>	6 <sup>21</sup>	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM	10 <sup>08</sup>	10 <sup>09</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>33</sup>	6 <sup>36</sup>	[REDACTED]	2:30-3:00 PM				10:30-11:00 PM	10 <sup>31</sup>	10 <sup>31</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>00</sup>	7 <sup>00</sup>	[REDACTED]	3:00-3:30 PM				11:00-11:30 PM	11 <sup>07</sup>	11 <sup>07</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>31</sup>	7 <sup>32</sup>	[REDACTED]	3:30-4:00 PM				11:30-12:00 PM	11 <sup>31</sup>	11 <sup>31</sup>	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

CONFIDENTIAL



# MCC NEW YORK SPECIAL HOUSING UNIT 30 MINUTE CHECK SHEET

ZA  
TIER-J



DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>09</sup>	12 <sup>11</sup>		12:00-12:30 AM	8 <sup>07</sup>	8 <sup>08</sup>		12:00-12:30 PM	4 <sup>03</sup>	4 <sup>03</sup>	
12:30-1:00 AM	12 <sup>43</sup>	12 <sup>44</sup>		12:30-1:00 AM	8 <sup>35</sup>	8 <sup>40</sup>		12:30-1:00 PM	4 <sup>34</sup>	4 <sup>35</sup>	
1:00-1:30 AM	1 <sup>12</sup>	1 <sup>13</sup>		1:00-1:30 AM	9 <sup>06</sup>	9 <sup>07</sup>		1:00-1:30 PM	5 <sup>02</sup>	5 <sup>03</sup>	
1:30-2:00 AM	1 <sup>51</sup>	1 <sup>52</sup>		1:30-2:00 AM	9 <sup>44</sup>	9 <sup>45</sup>		1:30-2:00 PM	5 <sup>34</sup>	5 <sup>34</sup>	
2:00-2:30 AM	2 <sup>17</sup>	2 <sup>18</sup>		2:00-2:30 AM	10 <sup>15</sup>	10 <sup>16</sup>		2:00-2:30 PM	6 <sup>03</sup>	6 <sup>03</sup>	
2:30-3:00 AM	2 <sup>34</sup>	2 <sup>35</sup>		2:30-3:00 AM	10 <sup>33</sup>	10 <sup>34</sup>		2:30-3:00 PM	6 <sup>32</sup>	6 <sup>32</sup>	
3:00-3:30 AM	3 <sup>05</sup>	3 <sup>07</sup>		3:00-3:30 AM	11 <sup>03</sup>	11 <sup>04</sup>		3:00-3:30 PM	7 <sup>03</sup>	7 <sup>04</sup>	
3:30-4:00 AM	3 <sup>33</sup>	3 <sup>34</sup>		3:30-4:00 AM	11 <sup>32</sup>	11 <sup>44</sup>		3:30-4:00 PM	7 <sup>32</sup>	7 <sup>32</sup>	
4:00-4:30 AM	4 <sup>21</sup>	4 <sup>22</sup>		4:00-4:30 AM	12 <sup>05</sup>	12 <sup>06</sup>		4:00-4:30 PM	8 <sup>05</sup>	8 <sup>06</sup>	
4:30-5:00 AM	4 <sup>42</sup>	4 <sup>43</sup>		4:30-5:00 AM	12 <sup>38</sup>	12 <sup>39</sup>		4:30-5:00 PM	8 <sup>32</sup>	8 <sup>33</sup>	
5:00-5:30 AM	5 <sup>05</sup>	5 <sup>07</sup>		5:00-5:30 AM	1 <sup>07</sup>	1 <sup>07</sup>		5:00-5:30 PM	9 <sup>05</sup>	9 <sup>05</sup>	
5:30-6:00 AM	5 <sup>38</sup>	5 <sup>39</sup>		5:30-6:00 AM	1 <sup>55</sup>	1 <sup>56</sup>		5:30-6:00 PM	9 <sup>31</sup>	9 <sup>32</sup>	
6:00-6:30 AM	6 <sup>23</sup>	6 <sup>24</sup>		6:00-6:30 AM	2 <sup>02</sup>	2 <sup>02</sup>		6:00-6:30 PM	10 <sup>02</sup>	10 <sup>02</sup>	
6:30-7:00 AM	6 <sup>32</sup>	6 <sup>33</sup>		6:30-7:00 AM	2 <sup>38</sup>	2 <sup>39</sup>		6:30-7:00 PM	10 <sup>35</sup>	10 <sup>35</sup>	
7:00-7:30 AM	7 <sup>04</sup>	7 <sup>04</sup>		7:00-7:30 AM	3 <sup>06</sup>	3 <sup>07</sup>		7:00-7:30 PM	11 <sup>03</sup>	11 <sup>04</sup>	
7:30-8:00 AM	7 <sup>35</sup>	7 <sup>36</sup>		7:30-8:00 AM	3 <sup>33</sup>	3 <sup>34</sup>		7:30-8:00 PM	11 <sup>36</sup>	11 <sup>36</sup>	

MORNING WATCH  
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LIEUTENANT

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EVENING WATCH  
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 a.m. – 1:00 a.m.), thus ensuring an inmate is observed at least once in each 30 minute period. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

CONFIDENTIAL

SDNY\_00011244

EFTA00034518



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>11</sup>	12 <sup>13</sup>	[REDACTED]	10-8:30 AM	8 <sup>09</sup>	8 <sup>10</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>04</sup>	4 <sup>04</sup>	[REDACTED]
12:30-1:00 AM	12 <sup>44</sup>	12 <sup>45</sup>	[REDACTED]	10-9:00 AM	8 <sup>33</sup>	8 <sup>34</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>33</sup>	4 <sup>33</sup>	[REDACTED]
1:00-1:30 AM	1 <sup>13</sup>	1 <sup>14</sup>	[REDACTED]	10-9:30 AM	9 <sup>01</sup>	9 <sup>10</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>04</sup>	5 <sup>04</sup>	[REDACTED]
1:30-2:00 AM	1 <sup>52</sup>	1 <sup>53</sup>	[REDACTED]	10-10:00 AM	9 <sup>28</sup>	9 <sup>31</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>35</sup>	5 <sup>35</sup>	[REDACTED]
2:00-2:30 AM	2 <sup>18</sup>	2 <sup>19</sup>	[REDACTED]	10-10:30 AM	10 <sup>10</sup>	10 <sup>11</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>02</sup>	6 <sup>02</sup>	[REDACTED]
2:30-3:00 AM	2 <sup>35</sup>	2 <sup>36</sup>	[REDACTED]	10-11:00 AM	10 <sup>39</sup>	10 <sup>40</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>33</sup>	6 <sup>33</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>07</sup>	3 <sup>07</sup>	[REDACTED]	10-11:30 AM	11 <sup>08</sup>	11 <sup>09</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>02</sup>	7 <sup>02</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>34</sup>	3 <sup>35</sup>	[REDACTED]	10-12:00 AM	11 <sup>40</sup>	11 <sup>41</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>33</sup>	7 <sup>33</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>22</sup>	4 <sup>23</sup>	[REDACTED]	10-12:30 PM	12 <sup>16</sup>	12 <sup>18</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>03</sup>	8 <sup>04</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>43</sup>	4 <sup>44</sup>	[REDACTED]	10-1:00 PM	12 <sup>50</sup>	12 <sup>51</sup>	[REDACTED]	8:30-9:00 PM	8 <sup>33</sup>	8 <sup>34</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>01</sup>	5 <sup>09</sup>	[REDACTED]	10-1:30 PM	1 <sup>01</sup>	1 <sup>02</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>04</sup>	9 <sup>04</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>39</sup>	5 <sup>40</sup>	[REDACTED]	10-2:00 PM	1 <sup>33</sup>	1 <sup>34</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>33</sup>	9 <sup>34</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>22</sup>	6 <sup>23</sup>	[REDACTED]	10-2:30 PM	2 <sup>05</sup>	2 <sup>06</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>03</sup>	10 <sup>04</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>35</sup>	6 <sup>36</sup>	[REDACTED]	10-3:00 PM	2 <sup>37</sup>	2 <sup>38</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>33</sup>	10 <sup>34</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>03</sup>	7 <sup>03</sup>	[REDACTED]	10-3:30 PM	3 <sup>01</sup>	3 <sup>02</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>05</sup>	11 <sup>05</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>34</sup>	7 <sup>34</sup>	[REDACTED]	10-4:00 PM	3 <sup>41</sup>	3 <sup>42</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>35</sup>	11 <sup>35</sup>	[REDACTED]

MORNING WATCH  
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 a.m. – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes after the hour. Observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

**CONFIDENTIAL**

SDNY\_00011245

EFTA00034519





**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER**



**DATE: 08/08/2019**

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>07</sup>	12 <sup>09</sup>	[REDACTED]	00-8:30 AM	8 <sup>05</sup>	8 <sup>06</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>02</sup>	4 <sup>02</sup>	[REDACTED]
12:30-1:00 AM	12 <sup>42</sup>	12 <sup>43</sup>	[REDACTED]	00-9:00 AM	8 <sup>31</sup>	8 <sup>34</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>35</sup>	4 <sup>36</sup>	[REDACTED]
1:00-1:30 AM	1 <sup>11</sup>	1 <sup>12</sup>	[REDACTED]	00-9:30 AM	9 <sup>07</sup>	9 <sup>08</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>01</sup>	5 <sup>01</sup>	[REDACTED]
1:30-2:00 AM	1 <sup>50</sup>	1 <sup>51</sup>	[REDACTED]	00-10:00 AM	8 <sup>41</sup>	8 <sup>42</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>32</sup>	5 <sup>33</sup>	[REDACTED]
2:00-2:30 AM	2 <sup>16</sup>	2 <sup>17</sup>	[REDACTED]	00-10:30 AM	10 <sup>06</sup>	10 <sup>07</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>04</sup>	6 <sup>04</sup>	[REDACTED]
2:30-3:00 AM	2 <sup>33</sup>	2 <sup>34</sup>	[REDACTED]	00-11:00 AM	10 <sup>44</sup>	10 <sup>45</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>31</sup>	6 <sup>31</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>02</sup>	3 <sup>05</sup>	[REDACTED]	00-11:30 AM	11 <sup>01</sup>	11 <sup>02</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>05</sup>	7 <sup>05</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>32</sup>	3 <sup>33</sup>	[REDACTED]	00-12:00 AM	11 <sup>31</sup>	11 <sup>32</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>31</sup>	7 <sup>31</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>20</sup>	4 <sup>21</sup>	[REDACTED]	00-12:30 PM	12 <sup>03</sup>	12 <sup>04</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>07</sup>	8 <sup>07</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>41</sup>	4 <sup>42</sup>	[REDACTED]	00-1:00 PM	12 <sup>35</sup>	12 <sup>36</sup>	[REDACTED]	8:30-9:00 PM	8 <sup>31</sup>	8 <sup>32</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>03</sup>	5 <sup>05</sup>	[REDACTED]	00-1:30 PM	1 <sup>07</sup>	1 <sup>08</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>06</sup>	9 <sup>06</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>37</sup>	5 <sup>39</sup>	[REDACTED]	00-2:00 PM	1 <sup>35</sup>	1 <sup>40</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>31</sup>	9 <sup>31</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>24</sup>	6 <sup>25</sup>	[REDACTED]	00-2:30 PM	2 <sup>04</sup>	2 <sup>12</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>01</sup>	10 <sup>02</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>51</sup>	6 <sup>52</sup>	[REDACTED]	00-3:00 PM	2 <sup>33</sup>	2 <sup>34</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>36</sup>	10 <sup>37</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>05</sup>	7 <sup>05</sup>	[REDACTED]	00-3:30 PM	3 <sup>05</sup>	3 <sup>06</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>01</sup>	11 <sup>02</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>36</sup>	7 <sup>36</sup>	[REDACTED]	00-4:00 PM	3 <sup>37</sup>	3 <sup>38</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>33</sup>	11 <sup>38</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 a.m. – 1:00 a.m.), thus ensuring an inmate is observed at least twice. Rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. Rounds must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

**CONFIDENTIAL**

SDNY\_00011246

EFTA00034520



SPECIAL HOUSING UNIT



SPECIAL HOUSING UNIT

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**L-TIER**

**DATE: 08/08/2019**

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>05</sup>	12 <sup>07</sup>	[REDACTED]	8:00-8:30 AM	8 <sup>01</sup>	8 <sup>02</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>01</sup>	[REDACTED]
12:30-1:00 AM	12 <sup>41</sup>	12 <sup>42</sup>	[REDACTED]	8:30-9:00 AM	8 <sup>31</sup>	8 <sup>32</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>37</sup>	[REDACTED]
1:00-1:30 AM	1 <sup>10</sup>	1 <sup>11</sup>	[REDACTED]	9:00-9:30 AM	9 <sup>01</sup>	9 <sup>02</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>00</sup>	5 <sup>00</sup>	[REDACTED]
1:30-2:00 AM	1 <sup>49</sup>	1 <sup>50</sup>	[REDACTED]	9:30-10:00 AM	9 <sup>31</sup>	9 <sup>32</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>31</sup>	5 <sup>31</sup>	[REDACTED]
2:00-2:30 AM	2 <sup>15</sup>	2 <sup>16</sup>	[REDACTED]	10:00-10:30 AM	10 <sup>12</sup>	10 <sup>12</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>05</sup>	6 <sup>05</sup>	[REDACTED]
2:30-3:00 AM	2 <sup>32</sup>	2 <sup>33</sup>	[REDACTED]	10:30-11:00 AM	10 <sup>31</sup>	10 <sup>32</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>30</sup>	6 <sup>30</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>00</sup>	3 <sup>02</sup>	[REDACTED]	11:00-11:30 AM	11 <sup>01</sup>	11 <sup>02</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>06</sup>	7 <sup>07</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>30</sup>	3 <sup>32</sup>	[REDACTED]	11:30-12:00 AM	11 <sup>31</sup>	11 <sup>32</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>30</sup>	7 <sup>30</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>19</sup>	4 <sup>20</sup>	[REDACTED]	12:00-12:30 PM	12 <sup>01</sup>	12 <sup>02</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>08</sup>	8 <sup>08</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>40</sup>	4 <sup>41</sup>	[REDACTED]	12:30-1:00 PM	12 <sup>31</sup>	12 <sup>32</sup>	[REDACTED]	8:30-9:00 PM	8 <sup>30</sup>	8 <sup>30</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>01</sup>	5 <sup>03</sup>	[REDACTED]	1:00-1:30 PM	1 <sup>01</sup>	1 <sup>02</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>01</sup>	9 <sup>07</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>36</sup>	5 <sup>37</sup>	[REDACTED]	1:30-2:00 PM	1 <sup>31</sup>	1 <sup>32</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>30</sup>	9 <sup>30</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>25</sup>	6 <sup>26</sup>	[REDACTED]	2:00-2:30 PM	2 <sup>01</sup>	2 <sup>02</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>00</sup>	10 <sup>00</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>30</sup>	6 <sup>31</sup>	[REDACTED]	2:30-3:00 PM	2 <sup>31</sup>	2 <sup>32</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>38</sup>	10 <sup>39</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>05</sup>	7 <sup>06</sup>	[REDACTED]	3:00-3:30 PM	3 <sup>00</sup>	3 <sup>01</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>00</sup>	11 <sup>00</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>37</sup>	7 <sup>37</sup>	[REDACTED]	3:30-4:00 PM			[REDACTED]	11:30-12:00 PM	11 <sup>39</sup>	11 <sup>39</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 a.m. - 1:00 a.m.), thus ensuring an inmate is observed at least two times per hour. Observations are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

**CONFIDENTIAL**

SDNY\_00011247

EFTA00034521



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

ZB

DATE:

8/8/19



TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:00	12:30		8:00-8:30 AM	8:25	8:27		4:00-4:30 PM	4:00	4:05	
12:30- 1:00 AM	12:30	12:53		8:30- 9:00 AM	8:46	8:46		4:30-5:00 PM	4:33	4:37	
1:00-1:30 AM	1:00	1:03		9:00-9:30 AM	9:12	9:14		5:00 -5:30 PM	5:08	5:10	
1:30-2:00 AM	1:30	1:33		9:30-10:00 AM	9:50	9:52		5:30-6:00 PM	5:32	5:34	
2:00-2:30 AM	2:00	2:03		10:00-10:30 AM	10:17	10:19		6:00-6:30 PM	6:05	6:07	
2:30-3:00 AM	2:30	2:33		10:30-11:00 AM	10:41	10:43		6:30-7:00 PM	6:34	6:38	
3:00-3:30 AM	3:00	3:03		11:00-11:30 AM	11:22	11:24		7:00-7:30 PM	7:07	7:09	
3:30-4:00 AM	3:30	3:30		11:30-12:00 AM	11:44	11:46		7:30-8:00 PM	7:35	7:36	
4:00-4:30 AM	4:00	4:03		12:00-12:30 PM	12:24	12:28		8:00-8:30 PM	8:02	8:04	
4:30-5:00 AM	4:30	4:33		12:30- 1:00 PM	12:40	12:42		8:30- 9:00 PM	8:30	8:32	
5:00 -5:30 AM	5:00	5:03		1:00-1:30 PM	1:11	1:13		9:00-9:30 PM	9:08	9:09	
5:30-6:00 AM	5:30	5:33		1:30-2:00 PM	1:37	1:39		9:30-10:00 PM	9:37	9:40	
6:00-6:30 AM	6:00	6:00		2:00-2:30 PM	2:09	2:11		10:00-10:30 PM	10:01	10:05	
6:30-7:00 AM	6:30	6:33		2:30-3:00 PM	2:50	2:51		10:30-11:00 PM	10:34	10:36	
7:00-7:30 AM	7:00	7:03		3:00-3:30 PM	3:23	3:25		11:00-11:30 PM	11:10	11:13	
7:30-8:00 AM	7:30	7:33		3:30-4:00 PM	3:39	3:41		11:30-12:00 PM	11:44	11:47	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

**CONFIDENTIAL**

SDNY\_00011248

EFTA00034522